

**Coolfont Mountainside Association  
Water and Sewer Utility  
Board of Director's Meeting  
March 8, 2011**

**Call to Order:** President, Jackson Bain called the meeting to order at 11:35 am. Board members present were: Members present were: Martha Ashelman, Jean Cohen and, via phone, Jason Geno.

**Approval of Minutes:** The minutes from the January 8, 2011 were approved.

**Finance Report:** After Treasurer, Jean Cohen, presented her report, it was approved.

The paper work for the water upgrade is in order and CMA is now ready to advertise in several local papers to secure bids from potential contractors.

Regarding the water upgrade project, it was suggested that Tom Hall, who was operator of both the water system in the Town of Bath and Martinsburg has been asked to be the inspector to certify that work on the system is constructed correctly. To that end, Martha motioned the same. With a second by Jean, the motion carried.

Joe Van Meter said there are three monetary stages in the process: 1) Pay engineers; 2) Pay for supplies and labor and 3) Pay Tom Hall.

Jean said there are sufficient funds to cover the project.

Joe said there is a second phase to the upgrade that is being worked on, namely replacing control systems. The cost for that phase is not yet determined.

**Adjournment:**

With no further business the meeting adjourned at 11:50 am.

Respectfully submitted,

Joan Claybrook, Secretary